

**LICKING HEIGHTS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, JANUARY 16, 2018**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on Tuesday, January 16, 2018 at 7:04 p.m. at Licking Heights High School, 4000 Mink Street SW, Pataskala, OH 43062 with Mrs. Tracy Russ, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Paul Johnson, Mr. Mark Rader, Mrs. Nicole Roth, and Mrs. Tracy Russ.

Reading of the Notice of the Meeting

This is a public meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Presentation of Agenda

Adoption of Agenda

Mr. Bagley moved and Mr. Rader seconded that the Board of Education adopts the agenda

AYES: Bagley, Johnson, Rader, Roth, Russ
President declared motion carried.

Presentations

1. Hornet Award- Eric Bortmas- Mrs. Kim Henderson, Director of Human Resources and Student Discipline and Mr. Ken Kraemer, High School Principal.
2. Staffing and Enrollment Trends – Mrs. Kim Henderson, Director of Human Resources and Student Discipline and Mr. Philip H. Wagner, Superintendent.
3. High School Building Project Update – Dr. Philip H. Wagner, Superintendent

[Licking Heights Staffing Preview](#)

Discussions

Board Committees	Committee Members	Meeting Dates
Buildings & Grounds	Nicole Roth and Brian Bagley	January 12, 2018
Communications & Community Outreach	Brian Bagley and Paul Johnson	December 19, 2017
Curriculum	Nicole Roth and Tracy Russ	December 8, 2017
Finance	Richard Wand and Tracy Russ	December 15, 2017
Policy	Nicole Roth and Paul Johnson	January 22, 2018
Technology	Richard Wand and Brian Bagley	February 2018
Community Building Project Committee	Brian Bagley & Tracy Russ	December 13, 2017

LPDC

Committee	Committee Members	Meeting Dates
LPDC	Selected Administration & Staff	January 31, 2018

Resolution #01-18-011 CONSENT AGENDA

Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that

any such item be removed from the Consent Agenda and voted upon separately. Employments, where applicable, are contingent upon:

1. Verification of education and experience
2. Proof of proper certification
3. Clean results from a criminal records check
4. All employment is subject to a properly executed contract.

Superintendent recommends that Board of Education approves the consent agenda Item 1-7.

Resignations

First Name	Last Name	Position	Dept/ Bldg	Effective Date	Notes
James	Adams	Bus Driver	Transportation	1/8/2018	
Joel	Waits	Cafeteria Monitor	North	12/8/2017	
Anna	Swank	Secretary II	Central	1/5/2018	Contingent on being hired as Treasurer's Assistant Payroll
Celesta	Black	Cafeteria Monitor	High School	12/15/2017	
Michele	Ryan	Intervention Specialist	North	2/15/2018	
Christina	Lyle	Treasurer's Assistant Payroll	District Office	1/5/2018	Contingent on being hired as Treasurer's Administrative Assistant-Account Receivable

Unpaid Leave of Absence

First Name	Last Name	Position	Dept/Bldg	Notes
Rebecca	Wright	Food Service	South	12/7/2017-12/15/2017

Classified Employment

First Name	Last Name	Position	Dept/ Bldg	Contract Days	Pro-rated	Contract Length	Hour	Step	Salary	Cat	Effective	Notes
Sean	Springer	Cust.	Cent	260	130	1	8	10	17.33	F	12/20/2017	Replacing Mike Braskett who transferred to South
Renee	McPhillips	Bus Driver	Trans	189	94	1	5	3	17.17	A	1/8/2018	Replacing Michael Hayes who moved to an open route
Renee	McPhillips	Café Monitor	South	187	94	1	3	1	12.89	E	1/8/2018	Previously unfilled position

Helena	Mitchell	Bus Driver	Trans	189	91	1	5	1	16.36	A	1/11/2018	Previously unfilled position
Helena	Mitchell	Café monitor	West	187	91	1	3	1	12.89	E	1/11/2018	Previously unfilled position
Rick	Black	Cust.	High	260	125	1	8	1	13.55	F	1/8/2018	Previously unfilled position from Rick Black's retirement
Roshale	Yarbrough	Café monitor	North	187	94	Current on 1 Year Contract	2.5	1	12.89	E	1/8/2018	Replacing Joel Waits

Certified Employment

First Name	Last Name	Position	Dept/ Bldg	Days	Pro-Rated	Contract	Salary	Step	Salary	Eff	Notes
Christopher	Davidson	Long Term Sub	Cent	185	89	1/12/18-5/29/2018	B	1	36089.00	1/12/2018	Long Term Sub for Alex Hibbard who resigned
Michelle	Current	Long Term Sub	High	185	88	1/16/2018-5/29/2018	MA	9	52539.00	1/16/2018	Long term Sub for Janet Betz who is on leave
Jayme	Noble	Long Term Sub	High	185	87	1/17/2018-5/29/2018	MA	1	38254.00	1/17/2018	Long Term sub for Diane Page who resigned

Exempted Employment

First Name	Last name	Position	Dept/ Bldg	Days	Pro-Rated	Contract	Salary	Categ.	Eff.	Notes
Christina	Lyle	Treasurer's Administrative Assistant & Accounts Receivable	District Office	260	125	Currently on Continuing Contract	46500.00	VII (c)	1/8/2018	Replacing Natalie Skaggs
Anna	Swank	Treasurer's Assistant Payroll	District Office	260	125	Currently no Continuing Contract	41500.00	VII (b)	1/8/2018	Replacing Christina Lyle who is moving to Treasurer's Administrative Assistant & Accounts Receivable

Junior Achievement – BizTown

Approve the following teachers for after-school training for Junior Achievement BizTown, at \$24.00 per hour not to exceed 3 hours.

Heather Landgraver
Marianne Hall
Angela Hemmert
Charles Howard
Denise Nugent
Carah Casler

Step by Step Contract

Approve the contracts with Step by Step Academy at a cost of \$4200.00 per month from February 2, 2018 – March 31, 2018 and April 1, 2018 – October 31, 2018, not to exceed \$37800.00 as provided in the back up materials.

Battelle for Kids SOAR

Approve the Battelle for Kids SOAR Leading and Learning Collaborative at a cost not to exceed \$27682.00, as provided in the backup materials.

Mr. Bagley moved and Mrs. Roth seconded that Board of Education approves the Consent Agenda .

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared motion carried.

Action Agenda/Treasurer's Recommendations

Resolution #01-18-012 Financial Report

Mrs. Russ moved and Mrs. Roth seconded that the Board of Education approve the Treasurer's December, 2017 Financial Report as provided in the back up materials.

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared the motion carried.

Action Agenda/ Superintendent Recommendations

Resolution #01-18-013 Fiscal Project Manager Position

Mrs. Russ moved and Mr. Johnson seconded that the Board of Education approve the position of Fiscal Project Manager.

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared the motion carried.

Resolution #01-18-014 Fiscal Project Manager

Mrs. Russ moved and Mr. Rader seconded the motion that the Board of Education approves to employee the following administrator.

Ozge (Amy) Ucan, Fiscal Project Manager, Treasurer's Office, 260 days/30 month contract at a salary of \$74800.00 effective 02/05/218-07/31/2020.

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared the motion carried.

Resolution #01-18-015 Business Advisory Councils

Mr. Bagley moved and Mr. Johnson seconded that the Board of Education approves the following resolution.

JOINT AGREEMENT APPOINTING THE BUSINESS ADVISORY COUNCIL OF THE EDUCATIONAL SERVICE CENTER TO SERVE AS THE BUSINESS ADVISORY COUNCIL FOR THE SCHOOL DISTRICT.

As the Licking Heights Local Schools Board of Education (“Board”) has entered into an agreement under R.C. 3313.843 and/ or R.C. 3313.845 to receive any services from the Educational Service Center of Central Ohio Governing Board (“ESCCO”), the Board is not required to appoint a business advisory council pursuant to R.C. 3313.82, R.C. 3313.821, and applicable laws as the Board and ESCCO hereby agree that ESCCO’s business advisory council shall represent the business of Licking Heights Local Schools consistent with the authority granted by the Ohio General Assembly. This agreement shall remain in full force and effect until either the Board or ESCCO terminates the same by formal resolution.

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared the motion carried.

Resolution #01-18-016 First Reading Revised Policies

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approved the first reading of the following revised District policies, as provided in the back up material.

1320	Duties of the Treasurer
1350	Incapacity of the Treasurer
9130	Public Complaints
9160	Public Attendance at School Events
9800	High School Diplomas to WWII, Korean Conflict and Vietnam Conflict Veterans

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared the motion carried.

Resolution #01-18-017 First Reading Replacement Policies

Mrs. Roth moved and Mr. Rader seconded that the Board of Education approves the first reading of the following replacement District policies, as provided in the back up material.

1310	Employment of the Treasurer
9120	Public Information Program
9270	Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students not Enrolled in the District
9500	Relations with Educational Institutions and Organizations

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared the motion carried.

Resolution #01-18-018 First Reading New Policies

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the first reading of the following new policies.

1330	Evaluation of the Treasurer
9140	Citizen’s Advisory Committees
9141	Business Advisory Committees
9143	Family and Civic Engagement Team

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared the motion carried.

Resolution #01-18-019 Second Reading Revised Policies

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the second reading and adoption of the following revised District policies, as provided in the back up material.

1110	Assessment of District Goals
1230	Responsibilities of the Superintendent
1230.01	Development of Administrative Guidelines
1231.01	Research and Publishing
1240	Evaluation of the Superintendent
1260	Incapacity of the Superintendent
1460	Physical Examination
1520	Employment of Administrators
1530	Evaluation of Administrator
1540	Suspension of Administrative Contracts
2464	Gifted Education and Identification

AYES: Bagley, Johnson, Roth, Russ
ABSTAIN: Rader
The President declared the motion carried.

Resolution of 01-18-020 Second Reading Replacement Policies

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the second reading and adoption of the following replacement District policies, as provided in the back up material.

1130	Conflict of Interest
1210	Board – Superintendent Relationship
1220	Employment of the Superintendent

AYES: Bagley, Johnson, Roth, Russ
ABSTAIN: Rader
The President declared the motion carried.

Resolution #01-18-021 Second Reading New Policy – Animals on District Property

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the second reading and adoption of the following new policies.

8390	Animals on District Policy
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AYES: Bagley, Johnson, Roth, Russ
ABSTAIN: Rader
The President declared the motion carried.

Resolution #01-18-022 Second Reading New Policies

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves the second reading and adoption of the following new policies.

1100	District Organization
1240.01	Non- reemployment of the Superintendent
1411	Whistleblower Protection

1422	Nondiscrimination and Equal Employment Opportunity
1422.02	Nondiscrimination Based on Genetic Information of the Employee
1430.02	Leave of Absence for employment by a Community School
1432	Sick Leave
1481	Use of Employee's Personal Property at School
1619	Group Health Plans
1619.01	Privacy Protections of Self-Funded Group Health Plans
1619.03	Patient Protection and Affordable Care Act
1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment
1630.01	FMLA Leave
1662	Anti-Harassment
5113	Inter-District Open Enrollment
5113.01	Intra- District Open Enrollment
6530	Payment of Accrued, Unused Vacation Leave

AYES: Bagley, Johnson, Roth, Russ

ABSTAIN: Rader

The President declared the motion carried.

Resolution #01-18-023 Rescind Policies

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approved to rescind the following District policies.

1310	Employment of the Treasurer
9100	School –Community Relations Goals
9110	Public's Right to Know
9120	School District Annual Report
9180	Use of Volunteers
9270	Equivalent Education Outside the Schools (Home Schooling)
9321	Fingerprinting Students
9410	News Media Objectives
9500	Education Agency Relations Goals
9551	Student Teaching and Internships
9711	Fund Raising Policies
9712	Public Solicitations/Advertising in Schools

AYES: Bagley, Johnson, Rader, Roth, Russ

The President declared the motion carried.

Superintendent Comments

1. Pataskala Park's Board Recommendation from LH Schools – Eric Bortmas
2. Snow and Early Release Days
3. Update – Real Estate purchase
4. Update – OFCC: High School Building

Board Comments

Mr. Johnson – District custodians are doing a great job in our buildings.

Adjournment

Mrs. Roth moved and Mr. Rader seconded that the Board of Education meeting is b\hereby adjourned at 8:07 pm.

AYES: Bagley, Johnson, Rader, Roth, Russ
The President declared the motion carried.

Board President

Treasurer